



Job description
Rural Chartered Surveyor
H&H Land & Estates

Job Title: Rural Chartered Surveyor

Reporting to: Director

Overall Job Purpose:

To assist with the overall strategic business plan and to advise clients on property related matters to ensure an effective and efficient service and to contribute towards a profitable, sustainable and progressive business.

Job Description

Primary Accountabilities

1. To provide a professional service as required to the clients of H&H Land & Estates.
2. To produce professional valuations on behalf of clients, banks, legal representatives as required and advise on all aspects of the purchase, sale and development of rural properties on behalf of clients
3. To support and advise all clients in relation to both procedures and operations as required either face-to-face, by telephone, e-mail or letter.
4. To assist clients with financial advice on the viability of proposed expenditure and to provide them with as much analysis of information as they require in order to make informed decisions.
5. To provide ongoing advice to clients regarding estate management, budgeting and general business issues.
6. To assist clients with basic payment scheme and environmental stewardship schemes moving towards the new Environmental Land Management (ELM schemes)
7. Preparation of farm business tenancy agreements, grazing licences etc.
8. To undertake compensation and utilities work as required
9. To assist with or delegate any administrative requirements in relation to the company.
10. To assist the Directors with the planning and implementation of the agreed strategic long-term business plans.
11. To assist the Directors in the control and direction of the day-to-day running of the business.
12. To mentor and monitor members of their teams, including reviewing work, KPIs, performance, etc, and reporting to the Directors as required.
13. To be responsible for communication of the business objectives to their team members and act at all times in the best interests of the Company.
14. To develop specialist knowledge, as agreed with the Directors, and take responsibility for the assigned enterprise across the Company.
15. To assist the Directors as required in developing relationships with stakeholders.
16. To provide accountability to the board of Directors for performance
17. To improve the public perception of the company by representation at professional society or farmers' group meetings as required.
18. To liaise with the Directors of H&H Land & Estates in order to consider ways in which to improve the image and professional service provided by the company.
19. To carry out appraisals on behalf of designated staff.

Secondary Accountabilities

1. Other ad-hoc duties that the employer determines fall within the job-holders capabilities
2. To have an awareness of Health and Safety issues with relevance for the company and to advise colleagues accordingly.