



**Cleaner (Borderway)
Harrison and Hetherington Ltd**

Job Title: Cleaner (Borderway)

Reporting to: Facilities Manager

Overall Job Purpose:

To maintain the aesthetic appearance of the mart and carry out associated duties on behalf of Harrison & Hetherington Limited as required.

Job Description

Primary Accountabilities:

1. To ensure that a high level of cleanliness is maintained throughout the mart on a daily basis and to clean to the frequency and standards set out.
2. To ensure standards and procedures are adhered to.
3. To mop and scrape floor surfaces as required.
4. To clean all kitchen, office, toilet and restroom areas within the designated areas.
5. To wash cleaning cloths and dusters.
6. To monitor minor maintenance tasks such as replacing displaced toilet seats, unclogging sinks etc. and to liaise with your line manager accordingly.
7. To conduct regular disinfection and deep cleaning in agreement with your line manager
8. To use cleaning materials appropriately, as instructed and economically
9. To ensure that tools and equipment are in good working order, reporting any faults to Line Manager.
10. To empty and clean bins and remove waste to designated area, including the separation of waste, i.e. recycling.
11. Where practicable to ensure windows and doors are closed and lights switched off.
12. To report to Line Manager any defects seen which are likely to affect security i.e. broken/cracked window etc.
13. To undertake as required the following:
 - Providing advice and support to the customers of Harrison & Hetherington as required and to ensure that customer contact improves the public perception of the company.
 - Ensuring the cleanliness and maintenance of farmstock property prior and post sales.
 - Maintaining current knowledge with regard to industry compliance.



**Cleaner (Borderway)
Harrison and Hetherington Ltd**

- Monitoring and maintaining the stock levels of consumables required for the effective operation of the yard.

14. To ensure compliance with Health and Safety legislation, and H&H Health and Safety policies regarding all activities within the scope of this role including maintaining the required safety standards of company owned equipment.

15. At all times working in accordance with the requirements placed on the operation of the business by external bodies including Trading Standards and DEFRA.

Secondary Accountabilities:

1. To carry out other ad hoc duties that the employer determines fall within the job-holders capabilities.