



Apprentice Rural Surveyor H&H Land & Estates

Job Title: Apprentice Rural Surveyor - H&H Land & Estates

Reporting to: Chartered Surveyor, H&H Land & Estates

Overall Job Purpose:

To acquire the necessary skills and develop a career as a Rural Surveyor to be able advise clients on all aspects of property related matters; the purchase, sale and lettings of primarily (but not exclusively) rural properties throughout the north of England; and to promote and expand the company's client base.

Job Description

Primary Accountabilities

1. To acquire the necessary skills in order to undertake the role of Apprentice Rural Surveyor which will include the following:
 - providing a professional service as required by a wide and diverse client base, including all aspects of valuation, disposal, planning development of rural properties, and other professional rural consultancy matters.
 - Provision of assisting with the professional valuation services to clients, banks, legal representatives, etc.
 - acting in the role of rural property surveyor, including dealing with compensation claims, subsidies for landlord & tenant and financial viability matters.
 - acting on behalf of clients in respect of all payment schemes including but not exclusively stewardship, basic payment and agri-environmental.
 - improving the public perception of the company by representation at professional society events or farmers' group meetings as required and by face-to-face negotiations with clients.
 - liaising with the Management Team of H&H Land and Estates Limited in order to consider ways in which to improve the image and professional service provided by the company.
 - providing information as required to the directors of the company and the group regarding numbers of clients and income received for use in financial reports, budgets and website maintenance.
 - providing information as required to relevant authorised external bodies.
 - monitoring any industry compliance or environmental issues with relevance for the company and to advise colleagues or seek further advice accordingly.
 - assisting with or delegating any administrative requirements in relation to the company.



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2. To undertake the relevant apprenticeship programme at Harper Adams which is the Chartered Surveyor (Rural) Degree Apprenticeship. This will include on-site assessment, evidence gathering and regular meetings with a dedicated line manager and a separate mentor.

Secondary Accountabilities

1. To have an awareness of Health and Safety issues with relevance for the company and to advise colleagues or seek further advice accordingly.
2. Other ad-hoc duties that the employer determines fall within the job-holder's capabilities.